

# OFFICIAL NOTICE AND AGENDA

Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, all items listed on the agenda shown below may be considered (acted upon).

**Regular / Special Meeting: Board of Public Works**

**Date & Time:** May 8, 2018 @ 7:00 pm (following W&SB)

**Location:** City Hall, 2000 N. Calhoun Road, Council Chambers

**Aldermen:** Rick Owen – Chairman, Chris Blackburn, Scott Berg (Mayor alt.), Brad Blumer, Buck Jurken, Bill Carnell (Ald. Alt.), Mayor Steven Ponto

**Quorum Requirements:** 3 of 5 members physically present

## Roll Call

## Announcements

- The next regularly scheduled meeting is June 12, 2018

## Minutes

1. Meeting minutes of April 10, 2018

## New Business

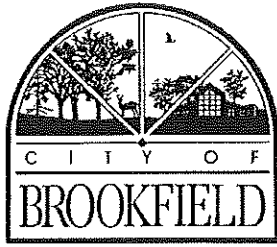
2. Request by Milwaukee County Transit for a bus stop to be located on Wirth Street at N. 126<sup>th</sup> St.
3. Award of the 2018 Road Maintenance project (curb and gutter and inlet repair)
4. Award of the Burleigh Road Bike Path project

## Adjournment

Thomas Grisa  
Director of Public Works  
Posted: May 4, 2018 @ 2:00 pm

Any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meetings or materials be in an accessible location or format, contact the City Clerk at (262) 782-9650 or 2000 North Calhoun Road, for accommodations. Requests for accommodations for meetings should be made at least 3 business days in advance of the meeting. Every effort will be made to arrange accommodations for all meetings.

*Note: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in this notice.*



OFFICIAL MEETING MINUTES OF A REGULAR MEETING  
OF THE **BOARD OF PUBLIC WORKS** HELD ON APRIL 10, 2018 @  
7:00 P.M. IN THE COMMON COUNCIL CHAMBERS OF CITY HALL,  
2000 NORTH CALHOUN ROAD, BROOKFIELD, WISCONSIN

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**MEMBERS PRESENT:**

Alderman Rick Owen, Chairman  
Alderman Bill Carnell  
Alderman Christopher Blackburn

Alderman Scott Berg  
Alderman Buck Jurken

**MEMBER ABSENT AND EXCUSED:** Mayor Steve Ponto, Alderwoman Lisa Mellone (a.a.)

**OTHERS PRESENT:**

Director of Public Works Tom Grisa  
City Engineer Jeff Chase

Administrative Assistant Carolyn Megal  
Highway Superintendent Mike Hughes

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**Roll Call**

Chairman Owen noted a quorum present and called the Board of Public Works to order at 7:21 pm.

**Meeting Minutes**

**Item 1 Meeting minutes of the March 13, 2018 Board of Public Works Meeting**

*Motion by Alderman Jurken, seconded by Alderman Blackburn to approve the minutes of the March 13, 2018 Board of Public Works meeting minutes. Motion carried 5-0.*

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**New Business**

**Item 2 2017 Highway Statistics report**

Alderman Blackburn asked about the traffic crashes following installation of the overhead LED stop signs at Gebhardt Road and Brookfield Road. Mr. Grisa indicated he will request accident reports after the light has been in place for three years. There have been no complaints about the LED lights. Mr. Hughes stated he has not received any calls to clean up crash debris at this site.

Alderman Blackburn noticed tree removal increased. This is due to Emerald Ash Borer tree removal.

Alderman Owen questioned the 30% reduction in cost at the recycling center due to restricting contractors. Mr. Grisa stated to review page 33 where it indicates it is a 30% reduction in volume.

Alderman Berg asked if there was any data on lost time due to injury or staff not replaced after retirement. Mr. Hughes stated there have been no on-the-job injuries in 2017.

Alderman Owen questioned the necessity of street sweeping. Mr. Hughes indicated the demand for sweeping is far less now that the City is only using salt on the streets and no sand, but there is still debris on the streets that should be removed.

***Motion by Alderman Blackburn, seconded by Alderman Carnell to approve the 2017 Highway Statistics report. Motion carried 5-0.***

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**Item 3      Award of the 2018 Annual Road Resurfacing project**

***Motion by Alderman Jurken, seconded by Alderman Carnell to approve the award of the 2018 Annual Road Resurfacing project. Motion carried 5-0.***

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**Item 4      Proposed electrical service easement across the Pleasant Street Public Parking lot to serve 18760 Pleasant Street**

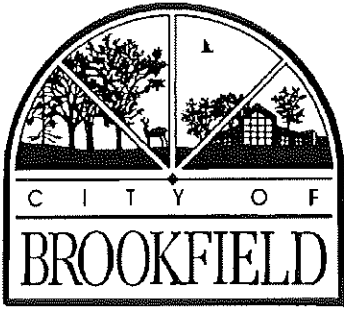
***Motion by Alderman Carnell, seconded by Alderman Berg to approve the proposed electrical service easement across the Pleasant Street Public Parking lot to serve 18760 Pleasant Street. Motion carried 5-0.***

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**Adjournment**

***Motion by Alderman Carnell, seconded by Alderman Blackburn to adjourn the Board of Public Works meeting. Motion carried 5-0. Meeting adjourned at 7:58 pm.***

Minutes respectfully submitted by Carolyn Megal, Administrative Assistant



DIRECTOR OF PUBLIC WORKS  
*Thomas M. Grisa, P.E.*  
2000 North Calhoun Road  
Brookfield, Wisconsin 53005-5095  
(262) 782-9650 FAX (262) 782-1323

## MEMO

TO: Board of Public Works

FROM: Tom Grisa

SUBJECT: Bus stop addition from Milwaukee County Transit System

DATE: April 6, 2018

Staff received a request from Milwaukee County Transit System (MCTS) to add a bus stop at Wirth Street near N. 126<sup>th</sup> St. as part of Route 60. They have had requests for this stop which will serve this industrial park on the east side of Brookfield.

It should be noted that staff has administrative authority to issue a permit for this request to install a bus stop sign in the right of way, but we are bringing this item to the Board for consideration.

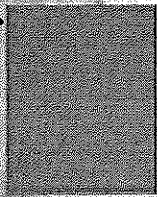
There are no sidewalks at the proposed bus stop location on Wirth Street but this would not be the only location where MCTS has stops on roads without sidewalks. In fact, bus stops occurred on N. 124<sup>th</sup> Street in Brookfield where no sidewalks existed, until the City recently constructed them.

Staff recommends approval of this request.

← N 1

W 11th St

Proposed  
bus stop

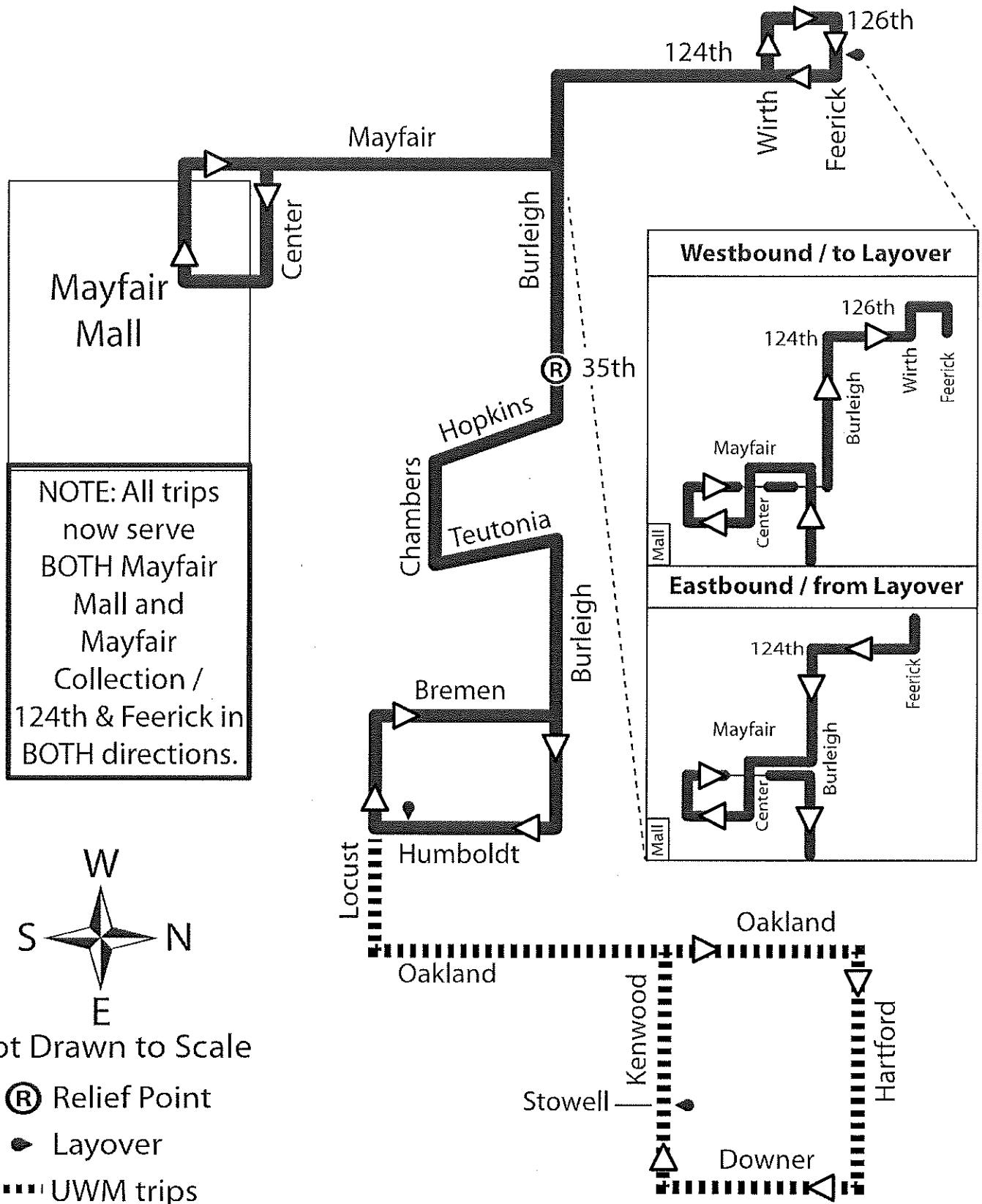


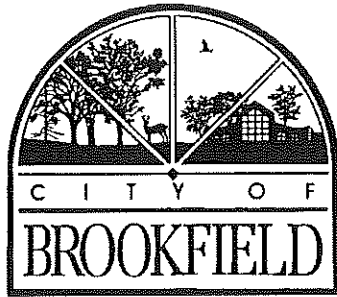
N 126th St

N 126th St



# 60 Burleigh Street





**ENGINEERING DEPARTMENT**  
 2000 N. CALHOUN ROAD  
 BROOKFIELD, WI 53005  
 Ph. 262.787.3919 Fax. 262.782.1323

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**MEMO**

DATE: May 3, 2018  
 TO: BOARD OF PUBLIC WORKS  
 FROM: Jason Herzog, P.E. - Construction Manager  
 SUBJECT: 2018 Curb and Gutter and Inlet Repair Project No. R-18-02

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Requested Action: Staff is requesting approval of the lowest bid received for the 2018 Curb and Gutter and Inlet Repair Project No. R-18-02. The lowest responsible bidder for this project is T.P. Concrete, whose bid was \$75,565.00.

Fiscal Impact:	Construction Contract	\$75,565.00
	Inspection	<u>\$4,534.00</u>
		\$80,099.00

Source of Funds:	Curb & Gutter 04500009 605000	\$102,300.00
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Rationale: This project consists of the repair and replacement of concrete curb and gutter and storm catch basins and inlets. Through this project, the City will remove and replace 1,085 lineal feet of curb and gutter, repair approximately 5 storm inlets, remove and replace 800 square feet of sidewalk.

Recent Contractor Work History: T.P Concrete has constructed Curb and Gutter worked in the City past 15 years. Staff did have a positive working experience with this contractor, who has proven to be capable of performing this type of work.

**EXHIBIT "A"**

2018 Curb, Gutter & Inlet Repair Project No. R-18-02

Bid Opening Date: May 3, 2018

Engineer's Estimate: \$68,265.00

Bid Tabulation:

CONTRACTOR	BID
1. TP Concrete	\$75,565.00
2. DC Burbach	\$83,613.50
3. Forward Contractors	\$94,195.00



RESOLUTION NO. ____ of the BOARD OF PUBLIC WORKS		
Board Date: May 3, 2018	Board Action:	
Resolution awarding the contract for the 2018 Curb and Gutter and Inlet Repair Project #R-18-02 to T.P. Concrete for \$75,565.00		
Public Hearing:	Date Introduced:	Council Action:

WHEREAS, the Board of Public Works on May 3, 2018 received bids for the 2018 Curb and Gutter and Inlet Repair No. R-18-02; and

WHEREAS, the bids received are shown on the tabulation sheet attached hereto and incorporated by reference and marked Exhibit "A"\*; and

WHEREAS, the Board of Public Works duly determined that the lowest responsible bidder was as follows:

T.P. Concrete  
8407 County Road M  
Fredonia, WI 53021

In the amount of \$75,565.00

BE IT RESOLVED that the said contract is hereby awarded to T.P. Concrete in the amount of \$75,565.00 and the proper City officials are hereby authorized and directed to sign the contract on behalf of the City of Brookfield.

ADOPTED AND APPROVED ON \_\_\_\_\_, 2018

Approved:

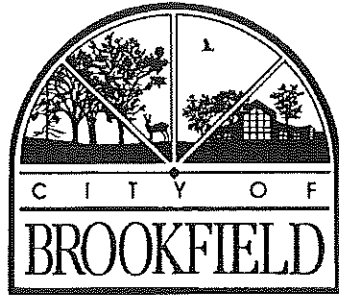
Attested:

\_\_\_\_\_  
Steven V. Ponto, Mayor

\_\_\_\_\_  
Kelly Michaels, City Clerk

\*Can be viewed in the City Clerk's Office during normal working hours.

Item #3



**ENGINEERING DEPARTMENT**  
2000 N. CALHOUN ROAD  
BROOKFIELD, WI 53005  
Ph. 262.787.3919 Fax. 262.782.1323

MEMO

DATE: May 3, 2018  
TO: BOARD OF PUBLIC WORKS  
FROM: Jason Herzog, P.E. - Construction Manager  
SUBJECT: Burleigh Road Bike Path Project No. BP-18-01

Requested Action: Due to an error in the lowest bidder's proposal the contractor is withdrawing his proposal. Staff is proposing 2 options for approval or rejection of said project. First option is to cash in the lowest bidder's bid bond (5% of proposal) and award the project to the 2<sup>nd</sup> lowest bidder (funding is listed below). The 2<sup>nd</sup> option is to reject all bids and re-bid this project as soon as possible.

Fiscal Impact:	Construction Contract	\$161,867.00
	Inspection & Survey	\$8,000.00
	Contingency	<u>\$10,000.00</u>
		\$179,867.00

Source of Funds:	Burleigh Rd Bike Path	
	61211301-703121 BP182	\$110,000.00
	Lilly Rd Bike Path	
	61211301-703121 BP181	\$25,000.00
	North Ave Bike Path	
	61211301-70312 BP161	\$20,000.00
	Road Resurfacing	
	04500009-606000	<u>\$25,000.00</u>
		\$180,000.00

Rationale: This project consists of the replacement of the existing bike path along Burleigh Rd between Lilly Rd and Burlawn Parkway. Included in this project, the City will add a by-pass lane to the entrance of the Hidden Lake development.

Recent Contractor Work History: Poblocki Paving Corporation has constructed multiple paths and various other projects for the City. They constructed the path along Pilgrim Parkway in 2017, and they currently are the prime contractor for the North Ave bike path this year.

**EXHIBIT "A"**

Burleigh Bike Path BP-18-01

Bid Opening Date: May 3, 2018

Engineer's Estimate: \$135,000.00

Bid Tabulation:

CONTRACTOR	BID
1. Pro-Seal Paving	\$79,522.84
2. Poblocki Paving Corp	\$161,867.00
3. All-Ways Contractors	\$172,951.20

<b>RESOLUTION NO. ____ of the BOARD OF PUBLIC WORKS</b>		
Board Date: May 8, 2018	Board Action:	
Resolution rejecting bids for reconstructing the Burleigh Rd Bike Path project		
Public Hearing:	Date Introduced:	Council Action:

WHEREAS, the Board of Public Works on May 3, 2018 received bids for the Burleigh Rd Bike Path; and

WHEREAS, the bids received are shown on the tabulation sheet attached hereto and incorporated by reference and marked Exhibit "A"\*; and

WHEREAS, the Board of Public Works duly determined that the lowest responsible bidder exceeded the City's budget for this work; now therefore

BE IT RESOLVED the bids for the Burleigh Rd Bike Path project are hereby rejected.

ADOPTED AND APPROVED ON \_\_\_\_\_, 2018

Approved:

Attested:

\_\_\_\_\_  
Steven V. Ponto, Mayor

\_\_\_\_\_  
Kelly Michaels, City Clerk

\*Can be viewed in the City Clerk's Office during normal working hours.

RESOLUTION NO. ____ of the BOARD OF PUBLIC WORKS		
Board Date: May 8, 2018	Board Action:	
Resolution awarding the contract for the Burleigh Rd Bike Path Project #BP-18-01 to Poblocki Paving Corporation for \$161,867.00.		
Public Hearing:	Date Introduced:	Council Action:

WHEREAS, the Board of Public Works on May 3, 2018 received bids for the Burleigh Rd Bike Path Project No. BP-18-01; and

WHEREAS, the bids received are shown on the tabulation sheet attached hereto and incorporated by reference and marked Exhibit "A"\*; and

WHEREAS, the Board of Public Works duly determined that the lowest responsible bidder was as follows:

Poblocki Paving Corporation  
525 S. 116th St.  
Milwaukee, WI 53214

in the amount of \$161,867.00

BE IT RESOLVED that the said contract is hereby awarded to Poblocki Paving Corporation in the amount of \$161,867.00 and the proper City officials are hereby authorized and directed to sign the contract on behalf of the City of Brookfield.

ADOPTED AND APPROVED ON \_\_\_\_\_, 2018

Approved:

Attested:

\_\_\_\_\_  
Steven V. Ponto, Mayor

\_\_\_\_\_  
Kelly Michaels, City Clerk

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