



## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, only items listed on the agenda shown below will be considered.

[5] Members Physically Present to Meet Quorum Requirements

**Regular:**

Date & Time:

**Library Board**

Wednesday August 7, 2019 @ 7:00 pm

Location:

Brookfield Public Library

1900 N. Calhoun Rd., Brookfield, WI 53005

Library Board Room

Members:

Kay Benning, Ald. Chris Blackburn, Richard Brandt, Sheila Buechel, Margaret Courtright, Stanley Fox, Jim Heinrich, Susan Schweda, Beverly Wentz

1. Roll Call
  - a. Introductions
2. Announcements
  - a. The next meeting September 11, 2019 @ 7:00 pm
3. Minutes
  - a. June 12, 2019 minutes
4. Financial report
  - a. Monthly reports and expenditures – action item
5. Librarian's Report
  - a. June 2019 operating statistics
  - b. July 2019 operating statistics
  - c. 2<sup>nd</sup> Quarter 2019 operating statistics
  - d. 2<sup>nd</sup> Quarter 2019 goals and objectives update
  - e. Acknowledgement of donations received
  - f. Staff update, in-service plans
  - g. Facilities update
  - h. 60<sup>th</sup> anniversary update
6. Friends of the Library – Jane Maro, President
7. New Business
  - a. 2020 Holiday Schedule – action item
  - b. BYU proctoring – action item
  - c. Additional furnishings request – action item
  - d. 2020 Library Budget proposal – action item
  - e. Election of officers 2019-2020 – action item
8. Adjourn

Name of Responsible Staff Person: Edell Schaefer

Department / Title: Library Director

Date/Time Notice Posted: August 1, 2019 2:00 PM

Any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meetings or materials be in an accessible location or format, contact the City Clerk at (262) 782-9650 or 2000 North Calhoun Road, for accommodations. Requests for accommodations for meetings should be made at least 3 business days in advance of the meeting. Every effort will be made to arrange accommodations for all meetings.

*Note: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in this notice.*