



MINUTES OF A REGULAR SCHEDULED MEETING OF THE **FINANCE COMMITTEE** HELD ON **TUESDAY, FEBRUARY 6, 2018**, AT 7:15 P.M. IN THE NORTH CONFERENCE ROOM OF CITY HALL, 2000 NORTH CALHOUN ROAD, BROOKFIELD, WISCONSIN.

ALDERMAN SCOTT BERG PRESIDING

MEMBERS PRESENT: Alderman Scott Berg, Alderman Bob Reddin, Alderman Ron Balzer, Alderman Mark Nelson, Alderman Jerry Mellone and Alderman Lisa Mellone.

MEMBERS EXCUSED / NOT PRESENT: Alderman Dan Sutton.

OTHERS PRESENT: Director of Finance Robert Scott, Director of Community Development Dan Ertl, Alderman Chris Blackburn and Citizens Ed and Susan Heffron.

1. Alderman Scott Berg noted a quorum was present and called the Finance Committee meeting to order at 7:16 p.m.
2. Announcements:
 - a. The next regularly scheduled Finance Committee meeting will be held February 20, 2018.
- 3a. Minutes of the January 16, 2018 Regular Finance Committee Meeting:

Motion by Alderman Bob Reddin, seconded by Alderman Jerry Mellone, to approve the minutes of the January 16, 2018 Regular Finance Committee meeting. Motion carried 6-0.

Council Action Items

- 4a. Vouchers exceeding \$50,000 requiring immediate action.

Motion by Alderman Lisa Mellone, seconded by Alderman Ron Balzer, to approve vouchers exceeding \$50,000 requiring immediate action. Motion carried 6-0.

- 4b. Consider claim of Eddie and Susan Heffron, 4290 N. 133rd Street, Brookfield, WI.

Director Scott summarized the staff report regarding the Heffron claim (copy of written report available for review in the Finance department offices). The staff recommendation is to deny the claim. Mr. and Mrs. Heffron were present and addressed the Committee, noting that there had been repairs to the street adjacent to their residence, and manhole work in the vicinity that they believed may have impacted the sanitary sewer and the blockage affecting their residence. The Committee requested that staff follow up on the information provided by the Heffrons with the Department of Public Works.

Motion by Alderman Bob Reddin, seconded by Alderman Jerry Mellone, to postpone consideration of the claim until additional information is available regarding the possible impact of the recent construction on the sewer backup. Motion carried 6-0.

- 4c. Resolution approving contract with The Concord Group for owner's representative services relative to construction of the proposed Brookfield Conference Center.

Motion by Alderman Mark Nelson, seconded by Alderman Bob Reddin, to approve the resolution approving contract with The Concord Group for owner's representative services relative to construction of the proposed Brookfield Conference Center. Motion carried 4-2 with Alderman Jerry Mellone and Alderman Lisa Mellone dissenting.

- 4d. Ordinance amending section 3.28 of the City code (schedule of development fees and fiscal securities).

Motion by Alderman Ron Balzer, seconded by Alderman Jerry Mellone, to approve the ordinance amending section 3.28 of the City code (schedule of development fees and fiscal securities). Motion carried 6-0.

Finance Committee Only Items

- 5a. Review draft of proposed TIF Annual Report format.

Director Scott reviewed the draft format of a TIF district annual report that had been distributed to the aldermen. The report format was created in response to the Committee's direction to staff from July 2017 to develop such a report in conjunction with considering a legislative referral from Alderman Jerry Mellone regarding evaluation of current spending and impact on taxpayers and review of TIF district analysis. The consensus of the committee was that the report format would meet their needs. Item was for information only – no action required.

6. Adjournment.

Motion by Alderman Bob Reddin, seconded by Alderman Ron Balzer, to adjourn the Finance Committee meeting. Motion carried 6-0. Meeting adjourned at 7:48 p.m.

Minutes respectfully submitted by Robert Scott, Director of Finance.