



OFFICIAL MEETING MINUTES OF A REGULAR MEETING  
OF THE **BOARD OF PUBLIC WORKS** HELD ON FEBRUARY 13, 2018  
@ 7:00 P.M. IN THE COMMON COUNCIL CHAMBERS OF CITY HALL,  
2000 NORTH CALHOUN ROAD, BROOKFIELD, WISCONSIN

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**MEMBERS PRESENT:**

Alderman Rick Owen, Chairman  
Alderman Scott Berg  
Alderman Bill Carnell

Alderman Christopher Blackburn,  
Alderman Buck Jurken

**MEMBER ABSENT AND EXCUSED:** Mayor Steve Ponto, Alderwoman Lisa Mellone (a.a.)

**OTHERS PRESENT:**

Alderman Jerry Mellone  
Director of Public Works Tom Grisa  
City Engineer Jeff Chase

Highway Superintendent Mike Hughes  
Assistant Supervisor Dennis Friedrich  
Administrative Assistant Carolyn Megal

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**Roll Call**

Chairman Owen noted a quorum present and called the Board of Public Works to order at 7:13 pm.

**Meeting Minutes**

**Item 1 Meeting minutes of the December 12, 2017 Board of Public Works Meeting**

*Motion by Alderman Berg, seconded by Alderman Jurken to approve the minutes of the December 12, 2017 Board of Public Works meeting minutes. Motion carried 5-0.*

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**New Business**

**Item 2 Report regarding Contractor ban from Recycle Center**

Mike Hughes stated the report reinforced what they thought was happening. Alderman Berg asked where the cost saving went. Mr. Grisa stated the funds not spent in processing the additional yard waste from contractors were used in a more efficient way on other tasks by Highway employees. The savings identified in the report represents a reduction in labor and equipment, and less wear and tear on grinder. Alderman Carnell stated the report showed a saving of \$79,000 by restricting contractors from using the Recycling Center.

Alderman Berg recommended the City continue the ban for another year and questioned what else is being done by staff that are no longer processing the additional yard waste. Mike Hughes stated they have increased crack filling and asphalt patching work.

Alderman Owen recommended reviewing the data in a year.

***Motion by Alderman Berg, seconded by Alderman Carnell to approve motion to extend the current policy to the end of March 2019 and brought back to the board for analysis. Motion carried 4-1. Alderman Blackburn would like to see the recycling center allow a contractor for a fee.***

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**Item 3 Proposed revisions to Street Lighting policy**

Alderman Owen stated this issue is before the Board to determine whether the City wanted to light intersections of arterial roads with private roadways. Mr. Grisa indicated the current policy does not specify if the City should light private roads that intersect public streets. Mr. Grisa recommended the City light the roads and approve the proposed changes to the policy. The policy categorizes private roads, county roads, City owned lighting and lighting leased from WE Energies.

Mr. Grisa added that the City also rents a light that lights the on and off ramps at Pilgrim Road and Capitol Drive. Neither road is owned by the City of Brookfield. In Milwaukee County the DOT will light the ramps but the DOT will not light them for the City of Brookfield. Brookfield is the only city that is lighting their ramp in the state.

***Motion by Alderman Jurken, seconded by Alderman Carnell to approve the proposed revisions to the Street Lighting policy. Motion carried 5-0.***

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**Item 4 Storm sewer and drainage easement – Northbrook Commerce Center, 21290 Gumina Road.**

***Motion by Alderman Carnell, seconded by Alderman Berg to approve the storm sewer and drainage easement – Northbrook Commerce Center, 21290 Gumina Road. Motion carried 5-0.***

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**Item 5 Storm sewer and drainage easement – Lilly Crossing, 2580 & 2660 N. Lilly Road**

***Motion by Alderman Jurken and Alderman Blackburn to approve the storm sewer and drainage easement – Lilly Crossing, 2580 & 2660 N. Lilly Road. Motion carried 5-0.***

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**Adjournment**

***Motion by Alderman Carnell, seconded by Alderman Blackburn to adjourn the Board of Public Works meeting. Motion carried 5-0. Meeting adjourned at 8:05 pm.***

Minutes respectfully submitted by Carolyn Megal, Administrative Assistant