



MINUTES OF A REGULAR SCHEDULED MEETING OF THE
**FINANCE COMMITTEE HELD ON TUESDAY, MARCH 6,
2018**, AT 7:30 P.M. IN THE NORTH CONFERENCE ROOM OF
CITY HALL, 2000 NORTH CALHOUN ROAD, BROOKFIELD,
WISCONSIN.

ALDERMAN SCOTT BERG PRESIDING

MEMBERS PRESENT: Alderman Scott Berg, Alderman Dan Sutton, Alderman Bob Reddin, Alderman Ron Balzer, Alderman Mark Nelson, Alderman Jerry Mellone and Alderman Lisa Mellone.

MEMBERS EXCUSED / NOT PRESENT: None.

OTHERS PRESENT: Revenue Manager Therese Hrica, Finance Manager Mary Reeves and Alderman Chris Blackburn.

1. Alderman Scott Berg noted a quorum was present and called the Finance Committee meeting to order at 7:31 p.m.
2. Announcements:
 - a. The next regularly scheduled Finance Committee meeting will be held March 20, 2018.
- 3a. Minutes of the February 20, 2018 Regular Finance Committee Meeting:

Motion by Alderman Lisa Mellone, seconded by Alderman Mark Nelson, to approve the minutes of the February 20, 2018 Regular Finance Committee meeting. Motion carried 7-0.

Council Action Items

- 4a. Vouchers exceeding \$50,000 requiring immediate action.

Motion by Alderman Jerry Mellone, seconded by Alderman Dan Sutton, to approve vouchers exceeding \$50,000 requiring immediate action. Motion carried 7-0.

- 4b. Resolution approving 2017 General fund budget amendment requested by the Director of Finance: transfer \$20,000 from Contingency appropriation account 07001700-590000 and \$315,000 from various departmental accounts to Police salary account 03016101-501000 and Fire salary account 03020001-5010000, for purposes of funding salary account overages resulting from terminal leave payments and overtime costs.

Motion by Alderman Dan Sutton, seconded by Alderman Ron Balzer, to approve the resolution of 2017 General fund budget amendment requested by the Director of Finance: transfer \$20,000 from Contingency appropriation account 07001700-590000 and \$315,000 from various departmental accounts to Police salary account 03016101-501000 and Fire salary account 03020001-5010000, for purposes of funding salary account overages resulting from terminal leave payments and overtime costs. Motion carried 7-0.

- 4c. Resolution approving 2017 General fund budget amendment requested by the Director of Finance: transfer \$200,000 from various departmental accounts to Transfers to Other Funds account 07001701-591000, for purposes of effecting an interfund transfer to the Health Insurance fund.

Motion by Alderman Dan Sutton, seconded by Alderman Ron Balzer, to approve the resolution approving 2017 General fund budget amendment requested by the Director of Finance: transfer \$200,000 from various departmental accounts to Transfers to Other Funds account 07001701-591000, for purposes of effecting an interfund transfer to the Health Insurance fund. Motion carried 7-0.

- 4d. Request of the Fleet Services Division to purchase replacement vehicles from Badger Ford:
- i. Wastewater Utility - $\frac{3}{4}$ ton pickup truck - \$25,073
 - ii. Water Utility - 1 ton pickup truck - \$27,973
 - iii. Highway Division – one ton dump truck with plow – \$63,630
 - iv. Highway Division – one ton dump truck - \$41,898
 - v. Highway Division – pickup truck - \$27,254

Motion by Alderman Jerry Mellone, seconded by Alderman Ron Balzer, to approve the request of the Fleet Services Division to purchase replacement vehicles from Badger Ford:

- i. Wastewater Utility - $\frac{3}{4}$ ton pickup truck - \$25,073
- ii. Water Utility - 1 ton pickup truck - \$27,973
- iii. Highway Division – one ton dump truck with plow – \$63,630
- iv. Highway Division – one ton dump truck - \$41,898
- v. Highway Division – pickup truck - \$27,254

Motion carried 7-0.

Finance Committee Only Items

- 5a. Consideration of write off of delinquent personal property tax account balances as per related City financial policy.

Motion by Alderman Dan Sutton, seconded by Alderman Bob Reddin, to approve the consideration of write off of delinquent personal property tax account balances as per related City financial policy. Motion carried 7-0.

6. Adjournment.

Motion by Alderman Dan Sutton, seconded by Alderman Bob Reddin, to adjourn the Finance Committee meeting. Motion carried 7-0. Meeting adjourned at 7:37 p.m.

Minutes respectfully submitted by Therese Hrica, Revenue Manager.