



MINUTES OF A REGULAR SCHEDULED MEETING OF THE **FINANCE COMMITTEE** HELD ON **TUESDAY, MARCH 20, 2018**, AT 7:15 P.M. IN THE NORTH CONFERENCE ROOM OF CITY HALL, 2000 NORTH CALHOUN ROAD, BROOKFIELD, WISCONSIN.

ALDERMAN SCOTT BERG PRESIDING

MEMBERS PRESENT: Alderman Scott Berg, Alderman Dan Sutton, Alderman Ron Balzer, Alderman Jerry Mellone and Alderman Lisa Mellone.

MEMBERS EXCUSED / NOT PRESENT: Alderman Bob Reddin and Alderman Mark Nelson.

OTHERS PRESENT: Director of Finance Robert Scott, Director of Parks & Recreation Bill Kolstad and Alderman Chris Blackburn.

1. Alderman Scott Berg noted a quorum was present and called the Finance Committee meeting to order at 7:17 p.m.
2. Announcements:
 - a. The next regularly scheduled Finance Committee meeting will be held April 3, 2018.
- 3a. Minutes of the March 6, 2018 Regular Finance Committee Meeting:

Motion by Alderman Lisa Mellone, seconded by Alderman Ron Balzer, to approve the minutes of the March 6, 2018 Regular Finance Committee meeting. Motion carried 5-0.

Council Action Items

- 4a. Vouchers exceeding \$50,000 requiring immediate action.

Motion by Alderman Dan Sutton, seconded by Alderman Jerry Mellone, to approve vouchers exceeding \$50,000 requiring immediate action. Motion carried 5-0.

- 4b. Resolution approving General Fund budget amendments requested by the Director of Finance, to implement the provisions of the 2018 salary ordinance and to adjust budgeted health and other insurance costs.

Motion by Alderman Jerry Mellone, seconded by Alderman Lisa Mellone, to approve the resolution approving General Fund budget amendments requested by the Director of Finance, to implement the provisions of the 2018 salary ordinance and to adjust budgeted health and other insurance costs. Motion carried 5-0.

- 4c. Resolution approving Economic Development Fund budget amendment requested by the Director of Finance, to implement the provisions of the 2018 salary ordinance and to adjust budgeted health and other insurance costs.

Motion by Alderman Dan Sutton, seconded by Alderman Ron Balzer, to approve the resolution approving Economic Development Fund budget amendment requested by the Director of Finance, to implement the provisions of the 2018 salary ordinance and to adjust budgeted health and other insurance costs. Motion carried 5-0.

- 4d. Resolution approving Fleet Services Fund budget amendment requested by the Director of Finance, to implement the provisions of the 2018 salary ordinance and to adjust budgeted health and other insurance costs.

Motion by Alderman Dan Sutton, seconded by Alderman Lisa Mellone, to approve the resolution approving Fleet Services Fund budget amendment requested by the Director of Finance, to implement the provisions of the 2018 salary ordinance and to adjust budgeted health and other insurance costs. Motion carried 5-0.

- 4e. Resolution approving Wastewater Utility fund and Water Utility fund budget amendments requested by the Director of Finance, to implement the provisions of the 2018 salary ordinance and to adjust budgeted health and other insurance costs.

Motion by Alderman Jerry Mellone, seconded by Alderman Lisa Mellone, to approve the resolution approving Wastewater Utility fund and Water Utility fund budget amendments requested by the Director of Finance, to implement the provisions of the 2018 salary ordinance and to adjust budgeted health and other insurance costs. Motion carried 5-0.

- 4f. Resolution approving Health Insurance fund budget amendment requested by the Director of Finance, to reflect employee and retiree elections for 2018 health insurance coverage.

Motion by Alderman Ron Balzer, seconded by Alderman Dan Sutton, to approve the resolution approving Health Insurance fund budget amendment requested by the Director of Finance, to reflect employee and retiree elections for 2018 health insurance coverage. Motion carried 5-0.

- 4g. Resolution approving Employee Retirement fund budget amendment requested by the Director of Finance, to reflect expected expenditures for retiree health insurance coverage.

Motion by Alderman Jerry Mellone, seconded by Alderman Lisa Mellone, to approve the resolution approving Employee Retirement fund budget amendment requested by the Director of Finance, to reflect expected expenditures for retiree health insurance coverage. Motion carried 5-0.

- 4h. Resolution approving amendments to the 2018 capital improvement budgets requested by the Director of Finance.

Motion by Alderman Dan Sutton, seconded by Alderman Jerry Mellone, to approve the resolution approving amendments to the 2018 capital improvement budgets requested by the Director of Finance. Motion carried 5-0.

- 4i. Initial resolution authorizing General Obligation Bonds in an amount not to exceed \$1,680,000: street improvements.

Motion by Alderman Ron Balzer, seconded by Alderman Lisa Mellone, to approve the initial resolution authorizing General Obligation Bonds in an amount not to exceed \$1,680,000: street improvements. Motion carried 5-0.

- 4j. Initial resolution authorizing General Obligation Bonds in an amount not to exceed \$2,800,000: water utility improvements.

Motion by Alderman Lisa Mellone, seconded by Alderman Jerry Mellone, to approve the initial resolution authorizing General Obligation Bonds in an amount not to exceed \$2,800,000: water utility improvements. Motion carried 5-0.

- 4k. Initial resolution authorizing General Obligation Bonds in an amount not to exceed \$300,000: fire equipment acquisition.

Motion by Alderman Lisa Mellone, seconded by Alderman Jerry Mellone, to approve the initial resolution authorizing General Obligation Bonds in an amount not to exceed \$300,000: fire equipment acquisition. Motion carried 5-0.

- 4l. Initial resolution authorizing General Obligation Bonds in an amount not to exceed \$350,000: library improvements.

Motion by Alderman Lisa Mellone, seconded by Alderman Jerry Mellone, to approve the initial resolution authorizing General Obligation Bonds in an amount not to exceed \$350,000: library improvements. Motion carried 5-0.

- 4m. Resolution approving a professional services agreement with Clarke Environmental Mosquito Management, Inc. to conduct a mosquito management program in an amount not to exceed \$120,000.

Motion by Alderman Jerry Mellone, seconded by Alderman Ron Balzer, to approve the resolution approving a professional services agreement with Clarke Environmental Mosquito Management, Inc. to conduct a mosquito management program in an amount not to exceed \$120,000. Motion carried 5-0.

- 4n. Resolution approving change order and revised contract amount with R.A. Smith National for engineering services relative to the Hidden Lake Park development project.

Motion by Alderman Jerry Mellone, seconded by Alderman Ron Balzer, to approve the resolution approving change order and revised contract amount with R.A. Smith National for engineering services relative to the Hidden Lake Park development project. Motion carried 5-0.

- 4o. Request of the Fleet Services Division to purchase Highway patrol truck equipment upfits (2) from Wausau Equipment for \$190,869.

Motion by Alderman Scott Berg, seconded by Alderman Dan Sutton, to approve the request of the Fleet Services Division to purchase Highway patrol truck equipment upfits (2) from Wausau Equipment for \$190,869. Motion carried 5-0.

Finance Committee Only Items

5a. None.

6. Adjournment.

Motion by Alderman Dan Sutton, seconded by Alderman Jerry Mellone, to adjourn the Finance Committee meeting. Motion carried 5-0. Meeting adjourned at 7:29 p.m.

Minutes respectfully submitted by Robert Scott, Director of Finance.