

THESE ARE THE MINUTES OF THE **HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE** MEETING HELD ON WEDNESDAY, APRIL 10, 2019 AT 7:00 P.M. IN THE NORTH CONFERENCE ROOM-CITY HALL, 2000 N. CALHOUN RD, BROOKFIELD, WI.

MEMBERS PRESENT: Alderman Bob Reddin, Gary Mahkorn, and Alderman Rick Owen.

EXCUSED: Alderman Renee Lowerr and Alderman Dan Sutton.

OTHERS PRESENT: Mayor Steven Ponto and Human Resources Director James Zwerlein.

1. Roll Call.

After noting a quorum was present, Chairman Reddin called the Human Resources and Public Safety Committee to order at 7:05 p.m.

2. Announcements.

Acting Chairman Reddin stated the next meeting of the Human Resources and Public Safety Committee will be held on June 12, 2019, if needed.

3. Approval of the minutes of the February 13, 2019 meeting.

Alderman Owen moved to approve the minutes of the December 18, 2018 meeting. Seconded by Alderman Mahkorn. Motion carried 3-0.

4. Human Resources and Public Safety Committee Items:

a.) Health Insurance Plan Experience Update.

Director Zwerlein presented the Executive Summary contained in the Data Dashboard report provided by the City's Insurance consultant, Willis, Inc. Through February, 2019, the health plan ran at 78.1% of budgeted accrual. Discussion item only. No action was taken.

b.) Discussion regarding Elmbrook School District/City of Brookfield initiative to develop a school resource officer program.\*

Alderman Mahkorn moved to move into Closed Session pursuant to Sec. 19.85(1) (e) Wis. Stats. Seconded by Alderman Owen. Motion carried 3-0.

Alderman Mahkorn moved to convene in Open Session pursuant to Sec. 19.85(2) Wis. Stats. Seconded by Alderman Owen. Motion carried 3-0.

Discussion item only. No action was taken.

*Mayor Ponto left the meeting at 7:35 p.m.*

5. Common Council Items:

- a.) 2019 Positions Ordinance amendment reclassifying one position of Treasury Assistant to Office Services Assistant in the Finance Department.

Director Zwerlein stated that the Treasury Assistant functions have been performed by part-time incumbents on an intermittent basis. Due to technological changes and the difficulty associated with filling seasonal roles, the current staffing model is inefficient and ineffective. This transaction will enhance customer service by having a consistent full-time employee available to resolve issues; provide support for added on-line payment options for other departments; and, provide more opportunity for cross-training of Finance staff and succession planning within the Department.

Alderman Owen moved to approve 2019 Positions Ordinance amendment reclassifying one position of Treasury Assistant to Office Services Assistant in the Finance Department. Seconded by Alderman Mahkorn. Motion carried 3-0.

- b.) Resolution amending the City's Non-Represented Employee Benefits Policy regarding Sworn Fire Management Retiree Health Insurance Discount Program.

Director Zwerlein stated that this transaction will complete the alignment of sworn fire management retiree benefits with the level of benefits recently implemented for unionized staff.

Alderman Owen moved to approve the Resolution 2019 amending the City's Non-Represented Employee Benefits Policy regarding Sworn Fire Management Retiree Health Insurance Discount Program. Seconded by Alderman Mahkorn. Motion carried 3-0.

6. Adjournment.

Alderman Mahkorn moved to adjourn. Seconded by Alderman Owen. Motion carried 3-0.  
7:47 p.m.