



MINUTES OF A REGULARLY SCHEDULED MEETING OF THE **FINANCE COMMITTEE** HELD ON **TUESDAY, APRIL 16, 2019**, AT 7:00 P.M. IN THE NORTH CONFERENCE ROOM OF CITY HALL, 2000 NORTH CALHOUN ROAD, BROOKFIELD, WISCONSIN.

ALDERMAN SCOTT BERG PRESIDING

MEMBERS PRESENT: Alderman Scott Berg, Alderman Dan Sutton, Alderman Bob Reddin, Alderman Ron Balzer, Alderman Mark Nelson, Alderman Jerry Mellone and Alderman Renee Lowerr.

MEMBERS EXCUSED / NOT PRESENT: None.

OTHERS PRESENT: Director of Finance and Administration Robert Scott and Director of Public Works Tom Grisa.

1. Alderman Scott Berg noted a quorum was present and called the Finance Committee meeting to order at 7:01 p.m.
2. Announcements:
  - a. The next regularly scheduled Finance Committee meeting will be held May 7, 2019.
- 3a. Minutes of the April 2, 2019 Regular Finance Committee meeting.

*Motion by Alderman Bob Reddin, seconded by Alderman Jerry Mellone, to approve the minutes of the April 2, 2019 regular Finance Committee meeting. Motion carried 7-0.*

**Council Action Items**

- 4a. Vouchers exceeding \$50,000 requiring immediate action.

*Motion by Alderman Bob Reddin, seconded by Alderman Mark Nelson, to approve vouchers exceeding \$50,000 requiring immediate action. Motion carried 7-0.*

- 4b. Resolution approving amendments to the 2019 capital improvement budgets requested by the Director of Finance and Administration.

*Motion by Alderman Jerry Mellone, seconded by Alderman Ron Balzer, to approve the resolution approving amendments to the 2019 capital improvement budgets requested by the Director of Finance and Administration. Motion carried 7-0.*

- 4c. Initial resolution authorizing General Obligation Bonds in an amount not to exceed \$4,450,000: street improvements.

*Motion by Alderman Dan Sutton, seconded by Alderman Bob Reddin, to approve the initial resolution authorizing General Obligation Bonds in an amount not to exceed \$4,450,000: street improvements. Motion carried 7-0.*

- 4d. Initial resolution authorizing General Obligation Bonds in an amount not to exceed \$3,115,000: water utility improvements.

*Motion by Alderman Jerry Mellone, seconded by Alderman Bob Reddin, to approve the initial resolution authorizing General Obligation Bonds in an amount not to exceed \$3,115,000: water utility improvements. Motion carried 7-0.*

- 4e. Initial resolution authorizing General Obligation Bonds in an amount not to exceed \$115,000: library improvements.

*Motion by Alderman Scott Berg, seconded by Alderman Ron Balzer, to approve the initial resolution authorizing General Obligation Bonds in an amount not to exceed \$115,000: library improvements. Motion carried 7-0.*

- 4f. Resolution approving amendments to various prior year parks capital improvement project accounts requested by the Director of Finance and Administration to recognize certain grant revenues and allocate funding to associated projects.

*Motion by Alderman Dan Sutton, seconded by Alderman Mark Nelson, to approve the resolution approving amendments to various prior year parks capital improvement project accounts requested by the Director of Finance and Administration to recognize certain grant revenues and allocate funding to associated projects. Motion carried 7-0.*

- 4g. Resolution approving municipal agreement to purchase sodium chloride (road salt) with the Wisconsin Department of Transportation.

*Motion by Alderman Ron Balzer, seconded by Alderman Bob Reddin, to approve the resolution approving municipal agreement to purchase sodium chloride (road salt) with the Wisconsin Department of Transportation. Motion carried 7-0.*

### **Finance Committee Only Items**

- 5a. Legislative referral from Alderman Jerry Mellone regarding direction of hotel room tax dollars to American Legion Post 449 and for improvements at the Elmbrook Historical Society building (Dousman Stagecoach Inn) on City parkland.

The Committee continued its discussion regarding Alderman Mellone's referral. With respect to the allocation of funds to the American Legion Post, the Committee reviewed the report of the City Assessor regarding the determination of property tax exemptions and specifically how the partial exemption for the American Legion Post property was determined (13% taxable based on both percentage of space and percentage of use methods). Following the discussion, the Committee directed staff to further investigate the issue of the property tax exemption for the American Legion property, including comparison with other jurisdictions and how the statutory criteria is applied, including if applicable an opinion from the City Attorney regarding the matter. Once the additional work is completed, staff was requested to place the item on a future Committee agenda for further consideration.

With respect to the allocation of funds to create park amenities at the Dousman Stagecoach Inn park site, the consensus of the Committee was that if the proposal were to be considered at all, it should be in the context of the adopted Park and Open Space plan and after appropriate review and recommendation by the Parks and Recreation Commission to be considered in a future budget process.

*Motion by Alderman Dan Sutton, seconded by Alderman Bob Reddin, to table further consideration of this element of Alderman Jerry Mellone's referral. Motion carried 7-0.*

- 5b. Proposed 2020 budget development calendar and meeting dates for review of 2020 executive budget.

Director Scott reviewed the proposed calendar for the development of the 2020 budget.

*Motion by Alderman Dan Sutton, seconded by Alderman Bob Reddin, to adopt the calendar as presented and to schedule the special Committee meetings for review of the proposed budget for October 10, 2019 at 6:15 p.m., with a tentative second meeting for October 17, 2019, also at 6:15 p.m., if such meeting is needed. Motion carried 7-0.*

6. Adjournment.

*Motion by Alderman Bob Reddin, seconded by Alderman Mark Nelson, to adjourn the Finance Committee meeting. Motion carried 7-0. Meeting adjourned at 7:47 p.m.*

Minutes respectfully submitted by Robert Scott, Director of Finance and Administration.