



OFFICIAL MEETING MINUTES OF A REGULAR MEETING  
OF THE **WATER & SEWER BOARD** HELD ON MAY 14, 2019 @ 7:00  
P.M. IN THE COMMON COUNCIL CHAMBERS OF CITY HALL, 2000  
NORTH CALHOUN ROAD, BROOKFIELD, WISCONSIN

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**MEMBERS PRESENT**

Alderman Christopher Blackburn (chair)  
Alderman Jerry Mellone  
Alderman Jeff McCarthy

Alderman Scott Berg  
Alderman Bill Carnell

**MEMBER ABSENT AND EXCUSED:** none

**OTHERS PRESENT:**

Alderman Rick Owen  
Alderman Buck Jurken  
Alderman Brad Blumer  
Highway Superintendent Mike Hughes

Director of Public Works Tom Grisa  
Community Development Director Dan Ertl  
City Engineer Jeffrey Chase

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**Roll Call**

Chairman Blackburn noted a quorum present and called the Water & Sewer Board to order at 7:00 pm.

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**Meeting Minutes**

**Item 1 Meeting minutes of the April 9, 2019 Water and Sewer Board Meeting**

*Motion by Alderman McCarthy, seconded by Alderman Carnell to approve the minutes of the April 9, 2019 Water and Sewer Board meeting. Motion carried 5-0.*

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**New Business**

**Item 2 Award of the 2019 Sanitary Sewer Lateral Lining project**

Mr. Grisa advised the Board that the specifications for lateral lining this year were modified to allow more bidders to perform the work, however, the City still only received one bid. The bid came in below the engineer's estimate.

*Motion by Alderman Berg, seconded by Alderman Mellone to approve the award of the 2019 Sanitary Sewer Lateral Lining project. Motion carried 5-0.*

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**Item 3 Final Resolution levying assessments against benefitted property owners for the 2019 Sanitary Sewer Lateral Lining project.**

Mr. Grisa stated this is for the assessments for the lateral lining that was approved in item 2. This project is voluntary and the property owners are in agreement.

*Motion by Alderman Carnell, seconded by Alderman Berg to approve the final resolution levying assessments against benefitted property owners for the 2019 Sanitary Sewer Lateral Lining project. Motion carried 5-0.*

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**Item 4 Award of the Water Main Replacement project on Lisa Lane and Chapel Road**

Mr. Grisa stated the City received several bids but they were higher than expected. Accordingly, funds will need to be used from the Rivendell water main replacement / lining project to fully fund this project. Staff recommends doing so and finding additional funds for the Rivendell project as that project is a transmission main and a very important pipe segment that should be repaired.

*Motion by Alderman Mellone, seconded by Alderman McCarthy to approve the award of the Water Main Replacement project on Lisa Lane and Chapel Road and to use funds from the water main replacement account to fully fund the project. Motion carried 5-0.*

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**Item 5 Unconnected properties to city water main being replaced.**

Mr. Grisa advised the resident was informed of the meeting but was not attendance. The resident was requesting to hook up to the water main based on their well pump failure. The well was repaired so a resolution is not a rush.

Alderman Mellone suggested that any assessment for the water main be at the rate established in 1971. Alderman Owen stated that the two parcels should be treated the same.

Mr. Chase proposed a solution that property owners could be assessed at the old rate provided they connect within ten years of the new main installation. If not, then they could be assessed at the cost for the new main. Mr. Grisa indicated this should be included in policy so it is recorded and reproducible if this occurs again.

*Motion by Alderman Mellone, seconded by Alderman McCarthy to approve the concept for assessing unconnected properties to city water main being replaced. Motion carried 5-0.*

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**Adjournment**

*Motion by Alderman McCarthy, seconded by Alderman Mellone to adjourn the Water & Sewer Board meeting. Motion carried 5-0. Meeting adjourned at 7:36 pm.*

Minutes respectfully submitted by Carolyn Megal, Administrative Assistant