



OFFICIAL MEETING MINUTES OF A REGULAR MEETING
OF THE **WATER & SEWER BOARD** HELD ON JUNE 11, 2019 @ 7:00
P.M. IN THE COMMON COUNCIL CHAMBERS OF CITY HALL, 2000
NORTH CALHOUN ROAD, BROOKFIELD, WISCONSIN

MEMBERS PRESENT

Alderman Christopher Blackburn (chair)
Alderman Jerry Mellone
Alderman Jeff McCarthy

Alderman Scott Berg
Alderman Bill Carnell

MEMBER ABSENT AND EXCUSED: none

OTHERS PRESENT:

Director of Public Works Tom Grisa

City Engineer Jeffrey Chase

Roll Call

Chairman Blackburn noted a quorum present and called the Water & Sewer Board to order at 7:00 pm.

Meeting Minutes

Item 1 Meeting minutes of the May 14, 2019 Water and Sewer Board Meeting

Motion by Alderman Berg, seconded by Alderman McCarthy to approve the minutes of the May 14, 2019 Water and Sewer Board meeting. Motion carried 5-0.

New Business

Item 2 Review of the proposed 2020-2024 Capital Improvements Plan

Mr. Grisa reviewed the plan with the Board, indicating that most projects are carried forward from the previous plan. Costs for these projects has increased with the increase in construction costs as a result of the improved economy. Aldermen asked if the vehicles for the sewer utility were pick up trucks – yes they are. There was also a question about the cost for meters. This is an on-going program of replacing the meters and will continue annually.

The next big project is the phosphorous removal project at the treatment plant, which is required as part of the WPDES permit for the plant. Engineering has already begun on designing the disc filters for this project.

Motion by Alderman McCarthy, seconded by Alderman Berg to approve the review of the proposed 2020-2024 Capital Improvements Plan. Motion carried 5-0.

Item 3 Rivendell Drive Water Main Lining/ Replacement Project

Mr. Grisa mentioned that the previous water main replacement project awarded by the Board came in with higher bids than expected, using up all the funds for this category of water main projects. This item is to seek information from the Board about whether the Board wants to move forward with this project, given the current lack of funds. There are three alternatives, delay the project until 2020 when bond funds are available, bid the project in 2019 and transfer funds from reserves to pay for it, or bid the project in 2019 and allow extra time to complete the work and fund the project with a reimbursement bond resolution, which uses existing funds now, with a promise to replace them with a future bond issuance.

Board members discussed the third option, thinking it will also serve to provide the best price for the City by giving the contractor additional time to complete the work, when convenient for them. It also provides an opportunity to perform the work with bonded funds if the work is completed in 2020.

Motion by Alderman McCarthy, seconded by Alderman Mellone to approve the third option for the Rivendell Drive water main lining/replacement project. Motion carried 5-0.

Item 4 Option Assessment Policy Update

Mr. Grisa indicated that the Board's discussion informed the proposed revisions to the policy as presented. He also mentioned staff found additional paperwork that indicated that the actual property on Lisa Lane that prompted this discussion did have a defined method for calculating an assessment at the time of connection. Regardless, the Board's discussion and direction is still appropriate for those properties that are undefined relative to water main option assessments.

Motion by Alderman McCarthy, seconded by Alderman Carnell to approve the option assessment policy update. Motion carried 5-0.

Item 5 Utility Bill Adjustment Policy

Alderman Berg stated there is consistency with the proposed raise in the limit and it is more convenient for the resident since it is efficient and does not require the property owner to attend the Board meeting.

Motion by Alderman Berg, seconded by Alderman McCarthy to approve the Utility Bill Adjustment Policy.. Motion carried 5-0.

Item 6 2018 Compliance Maintenance Annual Report for the City of Brookfield

Alderman Blackburn stated our facility is working very effectively.

Alderman Carnell asked where the sludge went that was hauled to another facility. Mr. Grisa advised it gets hauled away for storage in a tank because Clean Harbors could not distribute the sludge to the farmer's fields since they have been so wet from the rains this spring and summer. The sludge contains microbes which treat sewage and can be used as a fertilizer for soils; used exclusively for crops used to feed animals. Once the bio solids are in the tank they belong to the owner of the tank.

Alderman Carnell inquired if there was a chance of sending the sludge to Milwaukee. Mr. Grisa stated Milwaukee wants a higher nitrogen component concentration because they produce Milorganite. This was done once before, but Milwaukee has not been interested in continuing this practice.

Motion by Alderman Carnell, seconded by Alderman McCarthy to approve the 2018 Compliance Maintenance Annual Report for the City of Brookfield. Motion carried 5-0.

Adjournment

Motion by Alderman McCarthy, seconded by Alderman Carnell to adjourn the Water & Sewer Board meeting. Motion carried 5-0. Meeting adjourned at 7:40 pm.

Minutes respectfully submitted by Carolyn Megal, Administrative Assistant