



MINUTES OF A REGULARLY SCHEDULED MEETING OF
THE **PARKS & RECREATION COMMISSION** HELD ON
MONDAY **OCTOBER 7, 2019** AT 7:00 P.M. IN THE COMMON
COUNCIL CHAMBERS, 2000 NORTH CALHOUN ROAD,
BROOKFIELD, WISCONSIN

MEMBERS PRESENT: Chairman Alan Nosbusch, Ald. Jerry Mellone, Michael Davis, Mark Tushaus, Donald Kurth, Liza LeClaire

MEMBERS EXCUSED/NOT PRESENT:

OTHERS PRESENT: John Kelliher, Director, Gary Majeskie, Parks and Forestry Superintendent, Diana Smeltzer, Recording Secretary

1. Chairman Nosbusch noted a quorum present and called the Parks & Recreation Commission to order at 7:00 p.m.
2. Minutes
 - a. August 5, 2019 minutes

Motion by Mr. Davis, second by Mr. Tushaus, to approve the minutes of the August 5, 2019, Parks and Recreation Commission meeting. Motion carried 5-0.

3. Unfinished Business
None

4. New Business

- a. Resolution to maintain Imperial Park as a neighborhood park and recommend to the Common Council to begin negotiations with the School District of Elmbrook to acquire the property.

Mr. Kelliher referred the Commission to the Lease Agreement between the School District of Elmbrook and the City of Brookfield regarding the Imperial "Site". The City developed the leased property into what is now known as Imperial Park in 2012. The lease will expire 10 years from the development of the park (2022). Developed features of the park were playfield areas (ball diamond, multi-use fields, etc.) a parking lot, playground equipment, shelter, sledding hill, picnic area, and bike paths. Park design and implementation considered how the site might be used for a school. Park components were placed within the property so they would serve as open play space and playground if a school were constructed in the future. Other critical component of the park include a storm water retention area, swales to control water and enhanced buffer zone between the park and homes.

A letter to Robert Scott from the School District of Elmbrook dated September 19, 2019, indicated the District's intent to terminate the lease and sell the property. The lease also provides for Right of First Negotiation to the City to purchase the property. Municipal code requires the Park and Recreation to recommend property acquisition to the Common Council.

Following discussion Ms. LeClaire moved, seconded by Mr. Kurth approval of the Resolution to maintain Imperial Park as a neighborhood park and recommend the Common Council begin negotiations with the School District of Elmbrook to acquire the property. Motion carried 5-0.

5. Announcements/Reports

- a. The next regularly scheduled meeting is November 4, 2019
- b. Staff Reports and Correspondence

Office

- Ms. Smeltzer indicated that Youth Basketball (grades 3-8) registration began September 30 with 456 participants enrolled to this point. In addition, we have six teams registered for the Junior/Senior Bucks (high school) program. Registration continues until October 25.

Parks & Forestry Division:

- Mr. Majeskie reported that park operations are focused on fall turf fertilization, mowing, and athletic field maintenance.
- The Park Maintenance crew has just completed a citywide tree removal survey for removal of trees infected with the Emerald Ash Borer. Mr. Majeskie believes that the removal program will include approximately 1200 – 1300 trees, which is close to the number removed in 2019. He stated that after the 2020 removal, the City should have the bulk of the trees removed on public property. (95-96 percent are Ash trees).

Administration

- Finance Committee budget review will be held on Thursday, October 10.

Adjournment

Motion by Mr. Davis, seconded by Ald. Mellone to adjourn the Parks and Recreation Commission meeting. Motion carried 5-0. Meeting adjourned at 7:20 p.m.