



MINUTES OF A REGULARLY SCHEDULED MEETING OF THE
**PARKS & RECREATION COMMISSION HELD ON MONDAY
NOVEMBER 4, 2019 AT 7:00 P.M. IN THE COMMON COUNCIL
CHAMBERS, 2000 NORTH CALHOUN ROAD, BROOKFIELD,
WISCONSIN**

MEMBERS PRESENT: Alan Nosbusch, Michael Davis, Ald. Jerry Mellone, Michael Davis, Mark Tushaus, Liza LeClaire

MEMBERS EXCUSED/NOT PRESENT: Donald Kurth

OTHERS PRESENT: John Kelliher, Director, Gary Majeskie, Parks and Forestry Superintendent, Julie Zych, Recreation Supervisor, Diana Smeltzer, Recording Secretary

1. Chairman Nosbusch noted a quorum present and called the Parks & Recreation Commission to order at 7:00 p.m.
2. Minutes
 - a. October 3, 2019 minutes

Motion by Mr. Davis second by Ald. Mellone to approve the minutes of the October 3, 2019, Parks and Recreation Commission meeting. Motion carried 5-0.

3. Unfinished Business – None
4. New Business
 - a. Annual Report from the Elmbrook Swim Club (EBSC).

Mr. Kelliher introduced Patrick Bergin, President of the Elmbrook Swim Club, who reviewed the highlights of the report to indicate the following:

 1. EBSC Mission is “Empowering community members to achieve excellence in life through swimming.”
 2. EBSC’s Guiding principles, among them are that it is a fun experience for the participants, and promotes self-discipline, time management and goal setting skills.
 3. EBSC has a Board of Directors with 3-year term limits. They are always looking for new members to serve the Board.
 4. The Elmbrook Swim Club Staff has great coaching staff for Competitive Programming, Auxiliary Programming (Pre-competitive Swim Camp, Stay-in-Shape program, and Masters Swim Club), and Lesson Programming. There are approximately 400 participants in EBSC.
 5. The Club is financially healthy with most revenue going to staff. They added additional staff this year that increased the salary line item. The fee structure is competitive with neighboring community swim clubs, and some fees are off set with a Swim-A-Thon and one pizza sale.
 6. EBSC provides Excellence within Community. The national average of retention with swim clubs are 71.6%, EBSC’s retention rate is 81%. The Club is recognized as being very organized and disciplined and has received an Accredited Level III

USA Swimming Club Recognition and an Accredited Silver Medal USA Swimming Club Excellence. Teaching swim is part of their mission and through fundraising, they also help maintain the pool (i.e., this year they purchased new starter blocks for the pool).

The report was provided for information purposes and no action was taken.

b. Consider revised Adult Team Sports Program Policies and Procedures

Ms. Zych reported that the Department created an Adult Softball Advisory Committee that includes members of Brookfield Jaycees, softball managers/players, and Department staff. The committee met to discuss how the program can adapt to the decline in participation in the Adult Softball program. As a result of the meeting, the following changes to the Adult Team Sport Programs Policies & Procedures were recommended for Commission consideration.

Residency and Eligibility – Two registration periods will be established. The first registration period will be for “Resident and Returning Teams”. These teams meet our current eligibility requirements. A second registration period will be established for “Non-Resident Teams”. This will offer the opportunity for teams who do not meet the residency requirements to register as a non-resident team if space in a league is available. This enhancement will allow residents the opportunity to register first and allow non-resident teams to supplement the program to maintain a quality recreational experience. Non-resident teams will pay a higher registration fee consistent with policy on non-resident participation in recreational services.

Following discussion Ms. LeClaire moved, seconded by Mr. Tushaus to approve the revised Adult Team Sports Programs Policies and Procedures Policy on a one-year trial basis. Motion carried 5-0.

6. Announcements/Reports

- a. The next regularly scheduled meeting is December 2, 2019
- b. Staff Reports and Correspondence

Recreation:

- Ms. Smeltzer indicated that Youth Basketball registration concluded on October 25 with 579 participants creating sixty-two teams.
- Fourteen Senior Buck and thirteen Junior Buck teams enrolled at the high school level.

Parks & Forestry Division:

- Mr. Majeskie reported that fall cleanup is suspended due to the early first snow. Maintenance staff is now in winter equipment transition.

Administration

- Mr. Kelliher presented an update to Hidden Lake Trail Project. Weather did not allow the contractor to complete the project in fall of 2019. Staff is working with the contractor and inspection service team to establish a new final completion date based on remaining work to occur. Estimated date to be established for late spring 2020. Contractor is finishing winter erosion control measures at this time and will close the site for the winter.

7. Adjournment

Motion by Mr. Davis seconded by Mr. Tushaus to adjourn the Parks and Recreation Commission meeting. Motion carried 5-0. Meeting adjourned at 8:00 p.m.

*Documents are on file at the Department Office for public review.