

RESIDENTIAL ADDITION

City of Brookfield, Wisconsin
Inspection Services Department
2000 North Calhoun Road, Brookfield, WI 53005

Phone (262)796-6646 M-F (7:00 a.m. - 5:00 p.m.)
FAX (262) 796-6702

HERE IS A LIST OF THE MOST OFTEN ASKED QUESTIONS AND ANSWERS REGARDING RESIDENTIAL ROOM ADDITIONS

This is a list of questions (and answers) most often asked when building a residential room addition. The list is designed to help you through the permit and inspection process quickly and efficiently.

Q. Do I need a building permit for my room addition? Yes.

Q. How do I get a permit?

A. Bring in: 2 "sets" of plans. (1/4" = 1' scale minimum size). A set includes all floor plans, elevations, cross sections and details. Also include structural calculations for trusses and unusually large beam/headers for large spans. Two (2) sets of heat loss calculations.

Also need: 5 copies of a current survey (within 1 yr) showing your existing home and location of proposed room addition. Be sure to indicate distance from lot lines to the wall of the new addition! Two feet of the roof overhang only may encroach into the offset and setback areas.

You can fill out the application for permit right here at the service counter.

Q. How long does it take to get my permit?

A. This varies with the flow rate of permit applications. Generally 7 to 10 working days are required for processing. Please ask about time for review process when you submit the application for permit.

Q. How much does a permit cost?

A. The permit fee is \$.36 per square foot with a minimum fee of \$61.00 plus a plan examination fee of \$109.00. Plan exam fees are non-refundable and collected at time of application.

Q. How close to the lot line can I build the addition?

A. In most areas you must stay 20' from the rear and side lot lines and 50' from the street lot lines. **CALL US TO MAKE SURE** if your project is close to these parameters. **SOME AREAS DO HAVE DIFFERENT SETBACK AND OFFSET RULES.**

Q. Can I do my own electrical wiring?

A. If you are the owner occupant of the home, you may do minor electrical work (no service changes).

